

Our Lady of Fatima Hospital  
200 High Service Avenue  
North Providence, RI 02904

### **Application Procedure**

Selection of students is made **first** from applicants enrolled in the Medical Laboratory Science programs at the following affiliated schools:

- University of Rhode Island
- Salve Regina University
- Rhode Island College

Consideration is then given to applicants who have received appropriate college level credits in Biology and Chemistry from non-affiliated schools. If all other factors are equal, preference will be given to Rhode Island residents.

*Prerequisites.* Prerequisites for admission are satisfactory completion of at least three years in an accredited college or university. Prerequisite college courses and numbers of credits required shall be those that are necessary to assure admission of students who are prepared for the education program.

Prerequisite content areas shall include:

- general chemistry,
- organic and/or biochemistry,
- general biological sciences (including anatomy & physiology)
- microbiology,
- immunology,
- mathematics. o Survey courses do not qualify as fulfillment of chemistry and biological science prerequisites. Remedial mathematics courses will not satisfy the mathematics requirements.

### *Required Coursework*

Applicants must complete:

- 16 semester hours (24 quarter hours) of Chemistry courses. 1 semester of Organic Chemistry is required, and 1 semester of Biochemistry is required.
- 16 semester hours (24 quarter hours) of Biology courses. Microbiology & Immunology are required.
- One course in Mathematics is required.

*Recommended Courses.* Strongly recommended, but not required, are courses in genetics, biostatistics, Parasitology & Molecular science and basic computer sciences. (**NOTE:** Although these are not entrance requirements for the school, they may be requirements for the university/college program.)

*GPA.* All applicants must have an overall cumulative grade point average (GPA) of 2.5 on a 4.0 scale. In addition, a GPA of 2.5 for all science and mathematics courses taken is required by those students enrolled in or graduated from an affiliated institution.

### **Advanced Placement**

The program does not grant advanced standing to applicants with prior clinical experience.

### **International Students**

Graduates from international universities or colleges must also send a copy of their official transcript to an appropriate evaluation agency. A list of evaluation agencies can be provided by the Program Director upon request or found at [www.ascp.org](http://www.ascp.org). An official transcript evaluation demonstrating approval of completed requirements and U.S. Degree equivalency must be received prior to admission. Proof of course completion is necessary if deficiencies are indicated. This would include any course work completed more than seven years ago or any additional courses as prescribed by appropriate agency. Further evaluation of additional materials is provided through guidance of Program Director.

If the applicant's native language is not English, the applicant is required to take the TOEFL examination and provide a score report for the Medical Laboratory Science Program Director. Each applicant's ability to communicate in the English language will be considered on the basis of TOEFL scores as well as fluency in spoken English during the interview.

### **APPLICATION PROCESS**

The application, an official copy of the college transcript and three letters of reference are required. One of these references must be from someone who can attest to your academic capabilities; the remaining two can be from an employer or a personal reference.

All applicants must also submit a signed statement (provided with the application) that they have read, understood, and met the Technical Standards/ Essential Functions and Career Entry Level Competencies published in the catalog.

Applicants will be notified should the application be incomplete. It is the responsibility of the student to ensure all application materials are submitted to the school in time for consideration. The closing application date is **November 1st**. If the application meets all requirements, students will be contacted for an interview.

### **APPLICATION FOR ADMISSIONS**

All prospective students fill out the same application form. This form may be obtained by visiting <http://www.fatimahospital.com/services/school-of-medical-technology> or writing to:

Program Director  
School of Medical Technology  
200 High Service Avenue  
North Providence, Rhode Island 02904

The application, an official copy of the college transcript and three letters of reference are required. One of these references must be from someone who can attest to your academic capabilities; the remaining two can be from an employer or a personal reference.

All applicants must also submit a signed statement (provided with the application) that they have read, can understand, and can meet the Technical Standards/ Essential Functions and Career Entry Level Competencies published in the catalog.

Applicants will be notified should the application be incomplete. It is the responsibility of the student to ensure all application materials are submitted to the school in time for consideration. The closing application date is **November 1st**.

An initial screening of students enrolled in a Clinical Laboratory Science (Medical Technology) program at an affiliated College/University is made by the College Coordinator. Each of these institutions may recommend a maximum number of students to the BRISAH Admissions Committee.

Our Lady of Fatima Hospital's School of Medical Technology accepts an average of 8 students each year. It is the policy of the program to accept students from Rhode Island College, University of Rhode Island, and Salve Regina University first. The placement of affiliated students is completed by December each year. Those affiliated students who were not placed will be put on the official waiting list for that academic cycle.

If space is available, initial screening of all other applicants will be made by the Program Director at Our Lady of Fatima Hospital. Applicants meeting the criteria will be asked to come in for an interview; those not meeting the criteria will be notified immediately by letter or email. All non-affiliated students will also be placed on the official waiting list after successfully completing the interview. Non-affiliated students will only be considered after initial selection of the class is made from students in affiliated programs and if placement is available.

*Interview.* All applicants under consideration are required to have an interview with the Program Director. The purpose of the interview is to meet with the prospective student and to more fully explore the applicant's reasons for attending this school. The interview is used to help evaluate the applicant's ability to communicate, poise, self-confidence, maturity, and professional attitude.

Students enrolled in an affiliated institution are interviewed at the hospital by the BRISAH Admissions Committee. The interview is conducted in the presence of the College Coordinator and is initiated by a member of the Admissions Committee. After the interviews are completed, students are ranked numerically based on their pre-interview rubric score and their interview rubric score. Prior to interviews, students are evaluated based on academic performance (GPA), recommendations, application completeness, and essay quality. Interview responses are evaluated using a rubric to calculate an interview score. By combining the pre-interview rubric evaluation score and the interview score, an overall score is calculated. Each member of the admissions committee submits an overall interview score for each student interviewed and the Program Director averages each score. The average score is used to rank each student. If a member of the admissions committee is unavailable for interviews occurring outside of scheduled interview sessions, the decision of acceptance and rank is ultimately left to the Program Director.

Once the student rank is reached, the Program Director assigns each student to a clinical site of either Rhode Island Hospital or Our Lady of Fatima Hospital. Any suggestions of placement from the BRISAH Admissions Committee and/or the college coordinator are seriously considered during the placement process. Placement of students is done in accordance with BRISAH Placement Policy to insure fairness and equal distribution of affiliated students.

All other applicants are interviewed by the Program Director of the School of Medical Technology at Rhode Island Hospital. If any problems should arise, the applicant would also be interviewed by the Medical Director. Final selection of all students is made by the Program Director.

*Notification of Acceptance.* The accepted applicant receives a letter notifying him/her of the BRISAH Admissions Committee decision. Once the applicant confirms his/her desire to enter the program, he/she will receive further information describing the clinical year of professional studies at Rhode Island Hospital.

In the event the student is unable to accept the placement or withdraws prior to the beginning of class, the Program Director will select the next best qualified student for placement from the official waiting list mentioned previously. All students selected from the waiting list will be placed in the program based on the same criteria, rules, and ranking used to select the original class.

Students not placed in the program must indicate their intentions to remain on the waiting list for consideration and may re-apply in the following year for the next class if they choose to do so.

#### **CONTACT INFORMATION**

Program officials will be glad to answer any questions or concerns regarding mental and physical requirements for a successful career in Medical Laboratory Science.

Official transcripts, completed applications and reference evaluation forms should be mailed directly to:

Theresa Tellier-Castellone  
School of Medical Technology  
200 High Service Avenue  
North Providence, RI 02904  
Phone: (401) 456-3416

Email: [Theresa.castellone@chartercare.org](mailto:Theresa.castellone@chartercare.org)