	Continuing Medical Education Program (CME)			
CharterCARE HEALTH PARTNERS	Chapter	N/A	Effective Date	August 15, 2013
	Policy	**Commercial Support: Acquisition and Disbursement**	Approved By	CME Committee and Medical Executive Committee
			Policy #	3

1.0   Purpose and Scope

The CME Program requests funding in the form of educational grants from pharmaceutical and medical device manufacturers. We obtain educational grants for the support of faculty honoraria and/travel expenses, venues, meals, and other approved expenses associated with the production of a CME activity.

This policy sets the framework for ensuring that CME programs developed with financial grant support from *commercial interests* remain independent of commercial influence or control.

2.0   Policy Statement

The provider complies with the ACCME Standards for Commercial Support (SCS) related to the acquisition and distribution of commercial support.

3.0   Procedures

In compliance with ACCME SCS all commercial support associated with a CME activity must be given with the full knowledge and approval of the provider. Any request for monetary support from a commercial interest must be completed by the CME office. The application process for commercial support takes no less than 90 days; therefore, please allow the CME office ample notice to begin the process.

The ACCME SCS state the provider (RWMC) must make all decisions regarding the acquisition and disbursement of commercial support. In the interest of compliance with these Standards, the RWMC CME Program designates authority for the application, submission, acquisition and disbursement of any commercial support to the CME Administrator. The CME Administrator will work directly with planners to determine the need for grant funding and accountability thereof.

Submission of online requests for educational grants by anyone other than the CME Office is not permissible.

All educational grants must be reconciled and unused funds returned to commercial interests.

4.0   Revision History

Date	Description of Change

5.0   Appendices